



PRIMA
INTERNATIONAL SCHOOL BELGRADE

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CHILD PROTECTION POLICY



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Introduction

PRIMA International School values the student's whole personality and desires to provide a healthy and safe environment for their personal and academic advancement.

The Director of PRIMA International School acts as the Child Protection Officer; the Head of Primary acts as the Deputy Child Protection Officer. A copy of this Child Protection Policy will be kept at the school front desk.

Purposes

The purpose of PRIMA International School is to offer its students a safe and supporting learning environment to aid their transition from childhood into adulthood.

Goals

- to enable students to develop their academic and social skills within their own capabilities;
- to assist students in becoming responsible and caring members of the community;
- to help students appreciate the diversity of their cultures.

Child Protection Officer

If any employee or parent has any child safety concerns, they should discuss them with the Director of PRIMA International School. The Director assumes the following responsibilities:

- ensuring that the policy is being put into practice;
- being the final point of contact for child protection issues;
- keeping a record of any concerns expressed about child protection issues;
- contacting the local authorities if necessary;
- ensuring that employees are given appropriate supervision;
- ensuring that everyone involved with the organisation is aware of the identity of the Child Protection Officer.



Contact Details Pertaining to the Child Protection Officer

Lexus Pro Edukativni Centar
Palmotićeveva 33/2
11000 Beograd, Srbija
Phone: + 381 69 13 03 305

Police Station
Ljermontova 16
11000 Beograd, Srbija
Phone: + 192 / + 381 11 347 02 00

School Trips

A school trip letter must be issued by PRIMA International School when organising a school trip, including details about the trip. A general consent form is issued by PRIMA International School at the beginning of the school year where there is a section for the parents to give their consent for PRIMA to take their children outside of school grounds. For every trip PRIMA International School brings a list of all of the students whose general consent form has been signed along with their emergency contacts.

Personal/Personnel Safety

- A group of students under sixteen should not be left unattended at any time.
- Staff members shall avoid being alone with an individual student for a long time. If there is a need for a staff member to be alone with a student (e.g. first aid or he/she is distressed), they shall ensure that another staff member is aware of this and shall not remain alone with the student for more than absolutely necessary.
- At no time should a staff member from any external organisation arrange to meet a student of PRIMA International School away from school activities without supervision.
- Any meetings held in PRIMA International School shall be planned in advance and require the approval of the Director.

